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## MONTGOMERY COLLEGE GOVERNANCE

College Council  
November 8, 2016  
MKE 115  
2:30 p.m.–4:30 p.m.

### Attendees

- Members present: David Anthony, Amy Crowley, Maria Adams Davidson, Christian Gbewordo, Cathy Giovannetti, Nancy Lineman, Rick Penn, Ed Riggs, Page Whittenburg, Laurie Williams, Norma Winffel
- Proxies present: Tracee Matthias for Linda Griffin, Annell Bond for Ben Nicholson
- Members absent: Steve Taylor
- Guests: Janet Wormack, Eric Benjamin

### Call to Order

Vice Chair David Anthony called the regular meeting to order at 2:31 p.m. The agenda was reviewed and approved by unanimous consent.

### Constituent Concerns

No constituents presented concerns.

### Approval of Minutes

The minutes from the October 25, 2016, meeting were approved as written by unanimous consent.

### MSCHE Self-Study Report

Eric Benjamin provided an update on the Middle States Self-Study timeline and what the next steps in the process are. The Verification of Compliance, which must be submitted in November 2017 ahead of the Self-Study, is currently being worked on. A first draft of the Self-Study will be submitted to the Board of Trustees, governance, and the College community in February 2017. Eric Benjamin also reviewed key issues brought up during the listening tours held this fall. He said several additional listening sessions have been scheduled with students.

### Financial Sustainability/Budgeting for the Future

Janet Wormack shared with the council her October 17 presentation to the Board of Trustees on the financial sustainability of the College. The presentation analyzed strengths, weaknesses, opportunities, and threats in four specific areas: resources, organizational effectiveness, infrastructure, and market competitiveness. The analysis is part of the board's yearlong process to set direction for the future of the College. She also discussed work already in progress and next steps in the development of master plans and other fiscal planning efforts.

She also told the council that the HR team would be coming out to talk to the College community about classification/compensation, budget literacy, and Workday. A forthcoming memo will provide details.

### Constituent and Functional Council Goals Update

David Anthony reminded chairs who haven't yet uploaded their council's annual goals into the group space to do so as soon as they are completed.

### Resolution on Stronger Internet Presence

Ed Riggs brought forward a recommendation from the communications committee that governance have a stronger presence on My MC, specifically by creating an independent icon that would direct users to the governance website. He said Dr. Pollard supports the recommendation.

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Amy Crowley made a motion that the College Council recommends that Montgomery College web services or other responsible party provide an independent icon on My MC for governance. This should appear on Employee Resources, Faculty Tools, and be directly accessible to students. The College Council and the director of governance will assume responsibility for managing the web content within the governance portal. The motion was seconded, discussed and passed by a vote of 10 in favor (Anthony, Bond, Crowley, Davidson, Gbewordo, Giovannetti, Lineman, Matthias, Penn, Williams), 0 opposed, 1 abstention (Winffel).

### **Subcommittee Status and Reports**

#### *Populating Committees*

David Anthony has collected feedback from Christian Gbewordo and Rick Penn. He will develop recommendations to share with the committee and the council. Once these are approved, he suggests the council consider passing them to the Office of the President so there will be a protocol to follow in the future.

#### *Tracking*

No report.

#### *Communications*

Amy Crowley reported that Michael Mills has agreed to post a brief announcement on Blackboard about governance nominations and elections as part of a pilot effort to reach more people, especially students. Tacy Holliday is finalizing the dates for nominations and elections at this time.

A video about governance produced by MCTV will be shown to the Board of Trustees in November, after which members of the College Council will be able to view it. The Communications Committee will look at ways parts of it might be shared with the College community during nominations and elections season.

Cindy McCormack gave an update on governance articles being written and published in *Inside MC*.

### **Announcements & Council Member Concerns and Input**

Nancy Lineman thanked Amy Crowley and others for their participation in the collegewide food drive to benefit the food pantry and gave an update on donations, noting that HRSTM was the largest contributor from the Mannakee Building.

Rick Penn reported on a constituent concern raised in the Faculty Council about the push to use OERs and said several issues arose, including the quality of materials and academic freedom. He suggested that the Student Council and other councils might also want to have conversations about OERs. Council members recommended that Tanner Wray be a part of the discussion.

Amy Crowley asked members to consider whether the council wants to recommend that the College examine the feasibility of bringing back the post-graduation celebration. Council members agreed that the reception makes a statement that the College supports and celebrates student completion and also gives faculty an opportunity to meet students and their families. The council asked the Student Council and Faculty Council and any other relevant councils to get feedback and/or make recommendations on this subject before the Nov. 22 College Council meeting, at which it will be discussed further.

The Staff Council continues its work reviewing the policy on the prevention of workplace violence, which has undergone extensive revision. Kevin Long will be at the next Staff Council meeting on Nov. 17.

The draft Employee Code of Conduct will be on the agenda of the next President's Executive Council meeting. Sarah Espinosa has created a Code of Ethics and Employee Conduct policy, and the Employee Code of Conduct would be the procedure. Julie Foster, Ellen Terry, Amy Crowley, and Ed Riggs will attend

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the meeting. The Code of Conduct ad hoc committee of the Employee Services Council will be dissolved since its work is finished.

Christian Gbewordo announced that the Student Council is working to determine whether MC students could participate in WMATA's University Pass program in which students could have unlimited rides on metro buses and trains for a fee of \$260 per year.

Amy Crowley made a motion to adjourn at 4:20 p.m. The motion was seconded and passed unanimously.

Meeting adjourned at 4:20 p.m.

Cathy Giovannetti  
College Council Secretary