

# MC GOVERNANCE

## Montgomery College

### College Council Meeting #4 Minutes

Tuesday, October 22, 2024

1:00 – 3:00 PM

Zoom Meeting

#### **Attendees**

*Present:* Shakenna Adams-Gormley (Chair), Dr. Paul Miller (Vice Chair), Tilandra Rhyne (Secretary), Ramon De La Cruz, Ernest Cartledge, Dr. Arlene Blaylock, Amanda Darr, Dr. Anestine Theophile- LaFond, Nghi Nguyen, Mhambi Musonda, Matthew Wilson, Tonya Addleman, Ar Kar Kyaw-Win, John Amoroso

*Absent:* None

*Proxy:* None

*Guest:* Dr. Debbie Van Camp, Dr. Ed Cabellon, Dr. Michelle Campbell, Adam Reid, Dr. Jeff McGill, Dr. Melissa Gregory

*Liaison:* Dr. Stephen D. Cain

*Governance Director:* Dr. Clevette Ridguard

#### **Call to Order**

The meeting was called to order by Chair Shakenna Adams-Gormley at 1:00 p.m., with a quorum present. The meeting was recorded for internal purposes.

#### **Approval of Agenda and Minutes**

The meeting minutes for October 8, 2024 were approved with minor edits as amended. The agenda for the October 22, 2024 meeting was also approved without changes.

#### **Constituent Concerns**

Ernest Cartledge, Student Services and Success Council Chair, brought forth a constituent concern from a faculty advisor and a student pertaining to the additional technologies embedded within courses. The student expressed his experience with the Blackboard software and with the additional software that is needed to be downloaded; such as, the lockdown browser, the remote proctoring services, and many other software platforms. The student contacted the IT department, which did not help with the time needed to complete and submit his assignments. The Faculty Advisor also agreed with the difficulty with the technology and getting help from the IT department. This technology concern has been forwarded to the Academic Services Council and the Operational Services Council for further discussion and review.

## **Chair's Report**

Shakenna Adams-Gormley presented a PowerPoint outlining upcoming college events and important dates. It is available on the Governance Blackboard community.

## **Student Affairs Update**

Dr. Ed Cabellon, Interim Senior Vice President for Student Affairs, presented a PowerPoint presentation to update the College Council on Student Affairs priorities and plans. To view the presentation, visit the Governance Blackboard community.

## **Public Safety Update**

Adam Reid, Director of Public Safety, Health, and Emergency Management, shared some updates and lessons learned about the Colleges closure on Friday, October 11, 2024. Please review the memorandum sent by email to the College Community on Monday, October 14, 2024. Please view the website under the emergency management section <https://www.montgomerycollege.edu/offices/public-safety-health-emergency-management/emergency-management/response.html> .

## **Councils Chairs Updates and Report outs**

- Nghi Nguyen, Staff Council Chair, shared their goal is to support the Mobile Markets and Spiffy Closet.
- Dr. Paul Miller, Employee Services Chair, shared their council is working on creating guidelines for formalizing employee resource groups and affinity groups at the College. The proposal is out for comment amongst the members it will be finalized by November and shared with the College Council as a recommendation.
- Amanda Darr, Faculty Council Chair, shared their goals for the academic year are to work with the Operational Services Council on a communication plan regarding to facilities changes, transformation upgrades in technology, and physical teaching spaces.
- Tilandra Rhyne, Academic Services Chair, shared two goals one is to increase the knowledge and awareness of the academic resources offered at the College by inviting at least two guest speakers to their council meeting and collaborating with the faculty, staff and students to promote their meetings. Also, the council would like to create inclusive and accessible space for discussion and information sharing. With this goal, we aim to increase our student and employee participation by 20%. The second goal is in the partnership with the Student Services and Success Council. The goal is to identify what student and academic resources are currently being offered and making sure that all students and employees have access and awareness of the resources that are available.
- Ramon De La Cruz, Operational Services Chair, shared their goal is to collaborate with the Staff Council with student collection and support community engagement.
- Matt Wilson, Takoma Park Silver Spring Campus Council Chair, shared their goal is continue the food scrap composting on TPSS campus.
- Arkar Kyaw-Win, Rockville Campus Council Chair, shared their goal is to increase community engagement and raise awareness to participate in governance process on the Rockville campus by dissemination our information through social media, digital signage and flyers.
- Tonya Addleman, Germantown Campus Chair, shared two goals-- one is to

increase awareness of the resources that are available on their campus and the community. Tonya shared at the next council meeting the director of the Up County Regional Hub space is scheduled to talk about the resources that are available for the students, families and employees. The second goal is to be involved and to create a sense of belonging on the campus.

- Ernest Cartledge, Student Services and Success Council Chair, shared that their goal is marketing campaign they will work with the Office of Community Engagement to translate an information flyer in three different languages. In addition to have a presence at SGA meetings on each of the campuses.
- John Amoroso, WDCE Campus Council Chair, shares their council will focus on cultivating a sense of belonging at the College by sponsoring a Truth and Racial Healing Transformation Circle. The second goal is giving back to the community with engaging with our Montgomery College community by donating to Spiffy Closet and attending the Mobile Markets throughout the year.
- Mhambi Musonda, Student Council Chair, shared that their council held voter awareness presentation with MC Votes Student Ambassadors at the SGA meetings on all three campuses. Also, we made a presentation about the Student Council and how SGA and Student Council can work together. The Student Council goal is to enhance their outreach with all College stakeholders.
- Dr. Arlene Blaylock, Administrator Council Chair, shared their goal is encourage administrators to participate and Equity and Inclusion workshops, trainings, and events throughout the year.
- Shakenna Adams-Gormley, College Council Chair, shared their goal review and make recommendations on the revisions of all of the governing documents.
- The College Council shared that all of the Council goals are due by Friday, October 25, 2024.

### **Policy and Procedure Updates**

Dr. Debbie Van Camp, Director of Planning and Policy, presented a PowerPoint presentation. To review the presentations, visit the Governance Blackboard community.

### **Governance Updates**

Dr. Clevette Ridguard, Governance Director, presented a PowerPoint presentation. To review the presentation, visit the Governance Blackboard community.

### **Adjournment**

The meeting adjourned at 2:53 p.m. following a motion by Tilandra Rhyne, seconded by Tonya Addleman.