

ESC Meeting Minutes

3 Apr. 2025

Attendees: Cinder Barnes, secretary; Veronica Banh; Liz Feldman; Paul D. Miller, chair; Kristen Roe; Sepy Yousefi (proxy for Zenobia Garrison)

Governance members: Yvette Taylor

Guest: Angie Moy, Sokol Mato, Mike Humphreys

Absent: Lauralyn McWilliams, James Folkes; Krista Leitch Walker, Aubrey Smith, Sharon Maxwell, Zenobia Garrison (vice-chair)

Call to order:

We have a quorum to approve the minutes from March. There was a motion to approve the minutes from March by Liz Feldman. The motion was seconded by Kristen Roe. Meeting was called to order by chair, Paul Miller, at 3:05pm. The meeting was recorded for internal use only.

Constituent concerns: No constituent concerns

A motion was made by Kristen Roe and seconded by Liz Feldman to adjust the agenda to allow guests to speak first.

Guest Speaker: Sokol Mato and Mike Humphreys (Auxiliary Services)

Food and services advisory committee was created

Speakers shared dining services updates and trends for March 2025

- CafeMC feedback: quality of food, value of food, food selection offerings, services received, cleanliness, (4.1 or above rating out of 5); 10% of survey takers experienced an issue during their visit.
- Catering feedback: quality of food, overall value, online booking process, rate of courtesy of the staff (4.3 and above ratings out of 5)
- Vending machine feedback submitted and vendors are working to resolve all concerns and connecting with all customers that require refunds as soon as possible.
- Vegan dietary stickers added to vegan items
- Catering sales brought in 35% of its sales with spring break with spring break making up 80% of those sales
- Third party auditor EcoSure rated RV CafeMC an almost perfect score
- Chef Fresh (coolers in the CT building and Cafritz-TPSS) has added to-go soup and mac & cheese cups to the Chef Fresh cooler
- CafeMC has an average daily count as 34 tickets per day
- CafeMC 71% of respondents of guest surveys use terms like “fast” “Instant” or “immediately” when asked “how long did it take you to get your order?”

Chair's report:

- Reminder of the formal ways the college sends out messages: Employee Matters, Inside MC (Updated Daily), and Monday Minute
- AAWCC-MC Chapter Spring Conference, Friday, April 4, 2025, 8:00-4:30, GT
- Gen Ed Spring Showcase, April 11, 2-4:00, RV, SW 301 and Zoom
- Coaches and Coaching Summit, Apr. 25, 10:00am-2:00, GT, BE 151/152 (registration through Workday)
- Wellness opportunities
 - Health and public benefits enrollment through the Office of Eligibility and Support Services of Montgomery County, Apr. 8 RV, SC 151/152
 - Blood drive, TPSS, HC, Student Lounge, Apr. 9 (10:00am-3:30pm)
 - Equity 3k run and 1 mile walk, RV track, Apr. 8, 12:30

Memos/Notifications

- 4/1-reminder: Faculty and Staff Communications survey
- 3/25 new Resource Hub for Fed Guidance and Support
- 3/20 collegewide Take Your Child to Work day
- 3/17 MC Universal Design Center March newsletter
- 3/11 MC library spring newsletter

Reminders:

- P & P policies –Feedback due dates
 - 1105 (Formulation and issuance of college policies and procedures) due Apr. 16
 - 11007 (Institutional Risk Management) due Apr. 28
 - 42004 (Anti-hazing) due Apr. 28
- Celebrate March Heritage Months with MC Library (Women's History)

Save the Dates:

- Inclusion by Design Summit (April 11/9:00-3:00pm)
- Equity Week (April 7-11)
- Spring Employee Professional Development Catalog available
- Summer professional development programs available over the summer
- IgnITE hub speakers Fireside Chat Career Series (check events calendar)
- Job Fairs across three campuses from 10:00-1:00-pm for students (GT, BE 151/152, Apr. 2: TPSS, ST Atrium, Apr. 10: RV, PE gym, Apr. 25)
- Free Rapid HIV testing across campuses (RV, first Tuesdays; TPSS, 2nd Tuesdays; GT, 3rd Tuesdays Center (10:00-1:00pm) Contact Student Wellness center for locations.
- Mobile Markets across campuses (check dates at SHaW center website)
- MC governance page (Instagram)
- Food on campus for students on each campus (check SHAW Center for details)
 - RV
 - TPSS
 - GT
- Governance elections voting Mar. 31-Apr. 11

No HR updates

No old business or new business to bring before the council.
Motion to adjourn by Liz Feldman and seconded by Kristen Roe

Meeting ended at 3:48

Respectfully submitted by Cinder Cooper Barnes, secretary