



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard
Public Participation via Zoom Webinar • Webinar ID: 916 5076 7340
March 22, 2023

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Brintnall called a brief public meeting to order at 6:18 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Michael J. Knapp
 Trustee Robert F. Levey
 Trustee Maricé I. Morales (joined online)
 Trustee Deepica Premaratne

Trustees Absent: Trustee Gloria Aparicio Blackwell
 Trustee Omar A. Lazo

C. MOTION TO CLOSE SESSION

Board Chair Brintnall announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- consider matters related to collective bargaining negotiations — subsection 9.

Trustee Levey made a motion to close the meeting. Trustee Knapp seconded the motion.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsection 9	To confer with the board of trustees regarding negotiations with the AFSCME and SEIU bargaining units	Ms. Carol Kliever; Ms Krista Leitch Walker; trustees; president; general counsel; senior vice presidents; chief	Information only. No action taken.

		of staff/chief strategy officer; board staff	
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1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 6:41 p.m. on March 22, 2023, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its March meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Michael J. Knapp
 Trustee Robert F. Levey
 Trustee Maricé I. Morales (joined online)
 Trustee Deepica Premaratne

Trustees Absent: Trustee Gloria Aparicio Blackwell
 Trustee Omar A. Lazo

3. APPROVAL OF AGENDA

Trustee Levey made a motion to approve the agenda. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

4. APPROVAL OF MINUTES

- A. February 20, 2023 Conference Session Minutes
- B. February 20, 2023 Public Vote and Closed Session Minutes
- C. February 20, 2023 Public Meeting Minutes

Trustee Knapp made a motion to approve the minutes of the February meetings. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

5. REPORTS

A. Conversations with Constituents

The board welcomed student parent Carolina Avila and Director of Student Affairs Dr. Ja'Bette Lozupone. Ms. Avila shared her experiences of being a mom while taking classes and working a full-time job. Dr. Lozupone read a written statement from Rocelyn Alvarado, another student parent who was not available to attend the board meeting. The board engaged Ms. Avila with questions and commended her hard work and resiliency.

B. President's Report

Dr. Williams began his report with news that seven Montgomery College students were semifinalists of the Jack Kent Cooke Foundation's national Undergraduate Transfer Scholarship competition, the most among any community college in Maryland.

Transitioning to the strategic planning refresh, Dr. Williams provided an update on the progress of the plan and thanked the trustees for sharing feedback. He reminded the board that the refreshed plan would be finalized and presented to the trustees for consideration at next month's meeting.

In budget news, Dr. Williams reported that the county executive's recommended budget for Montgomery College fully funded the College's request of \$345.1 million, which includes \$148.4 million in county support. The request was a maintenance-of-effort budget that maintained a 5% reserve in keeping with county policy.

Dr. Williams concluded his report with news that Professors Andraé L. Brown and Sonia Pruitt represented Montgomery College as subject matter experts and members of the advisory board for The 120 Initiative. The Initiative is an effort established by the Consortium of Universities of the Washington Metropolitan Area.

C. Policy Governance and Board Succession Planning Committee Report

Trustee Hoffman, chair of the Policy Governance and Board Succession Committee, reported that a meeting of the committee was held on March 6, 2023. At that meeting, the committee reviewed two proposed policy modifications, which are expected to come to the May board meeting for the board's consideration. Trustee Hoffman also reported that the committee discussed succession matters and endorsed a revised trustee skills matrix survey, which was shared with the trustees to complete.

D. Chair's Report

Board Chair Brintnall began his report with a mention of the Board Skills Matrix, which is a compilation of the trustees' areas of expertise, networks, work styles, and basic demographic information. Trustees' responses to the recent questionnaire will be compiled and used to update the matrix, which will be shared at a later date.

In the area of Board Goals and Self-Assessment, Chair Brintnall asked trustees to work with the president's representatives to pull together elements for the annual Board self-assessment for an assigned Board Goal.

Chair Brintnall thanked those who worked on the College's FY24 budget requests and the faculty members who contributed to The 120 Initiative. He also acknowledged Dr. Williams' first anniversary as President of Montgomery College and thanked him for all his work.

Concluding his report, Chair Brintnall stated that the board would be holding a retreat on Friday, May 5. He thanked First Vice Chair Lacey for her work in creating the retreat agenda and collaborating with Dr. Mary Spilde, the retreat facilitator.

6. CONSENT AGENDA

BR#23-03-052 **Personnel Actions Confirmation Report**
BR#23-03-053 **Awards of Honorary Degrees**

Trustee Morales made a motion to approve the consent agenda. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

7. ACADEMIC MATTERS

BR#23-03-054 **Deletion of Materials Science and Engineering Area of
Concentration A.S. and Nuclear Engineering Area of
Concentration A.S.**
BR#23-03-055 **Deletion of Mental Health Associate A.A.S and
Polysomnography Technology Certificate**

Trustee Levey made a motion to approve the academic matters. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

8. AWARDS OF CONTRACT (COMPETITIVE)

BR#23-03-056 **Multiple Awards of Contract, Sign Language Interpreter
Services, Bid e523-007**
BR#23-03-057 **Procurement Through Other Agency, Award of Contract,
Banking Services, PTOA 23-047**

Trustee Knapp made a motion to approve the awards of contract. Trustee Lacey seconded.

A vote was taken and the motion passed unanimously.

9. CONTRACT CHANGE ORDER

BR#23-03-058 **Contract Change Order, Award of Contract, Audio-Visual
Hardware and Services, Bid e520-019**

Trustee Levey made a motion to approve the contract change order. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

10. BOARD MATTER

Board of Trustees Schedule of Meetings for Fiscal Year 2024

The vote to approve the Board of Trustees Schedule of Meetings for Fiscal Year 2024 was deferred to the April meeting.

11. COLLECTIVE BARGAINING MATTER

BR#23-03-059

Memorandum of Agreement between Montgomery College and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 67, Local 2380

Trustee Hoffman made a motion to approve the collective bargaining matter. Trustee Lacey seconded.

A vote was taken and the motion passed unanimously.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE COMMENTS

Trustee Knapp recognized the contributions of all the faculty and staff in reaching agreements with the College's collective bargaining units. He noted that these efforts are not taken for granted and thanked all who were involved.

12. ADJOURNMENT

Trustee Levey made a motion to adjourn the meeting. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 7:50 p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: April 17, 2023