
ALTERNATIVE CERTIFICATION FOR EFFECTIVE TEACHERS

ACET Program Application

Part I: Cover Page

Name:

_____ *Last* _____ *First* _____ *Middle*

Indicate other identifying name(s) that may appear on your documentation/transcripts:

Date of birth: _____ *Month/day/year* **Preferred Pronouns:** _____

Address: _____ *Street* _____ *City* _____ *State* _____ *Zip code*

Email address: _____

Please tell us the best phone number to communicate with you:

_____ *Daytime phone number* _____ *Evening phone number* _____ *Cell phone number*

Current Employment: _____ *Position* _____ *School or company*

If employed by MCPS, MCPS ID# _____

Military Service: Have you served in the military? Yes No
If Yes: Branch of Service _____ Dates of Service _____

Certification Area(s) Desired: (please check those of interest)

➤ **Secondary (Grades 7 – 12):**

Biology Chemistry Computer Science English
Mathematics Physics Tech Ed

➤ **World Languages (Pre K – 12, ACET Focus Grades 7-12):** French Spanish

➤ **Middle School (Grades 4 – 9):** Mathematics Science

Part II: Items to be submitted directly by the applicant:

- **Essay Question Responses**

ACET applicants who do not have applicable experience as an MCPS paraeducator or substitute teacher must complete visits to Montgomery County Public Schools at the grade level/subject area of interest. For connections to MCPS classrooms for these observations, contact program assistant Fern Duncan at fern.duncan@montgomerycollege.edu.

Following the visit(s), on separate pages, respond to each of the following questions; your response should require no more than one page per question. Be sure to include the names of schools you visited or in which you worked.

Q1. Based on your visits to Montgomery County Public Schools (or your experience as an MCPS substitute teacher or paraeducator), discuss two specific areas where you witnessed teachers who excelled in meeting students' needs and explain why.

Q2. What are two of the biggest challenges teachers face to implement effective instruction in the current school environments (virtual or in-person)? Where do you see opportunities for changes in teaching approach related to these challenges?

Q3. What do you see as your strengths in being able to adapt and contribute to student learning under the unique circumstances of the post-Covid world? Explain your commitment to student success regardless of the environment in which it is happening.

Q4. ACET strives to prepare effective teachers. The program is rigorous and accelerated with fast-paced coursework and intensity in collaboration, assignments and assessments. Explain how you think this is a good program "match" for you and how you plan to manage a work and life balance in such a program.

- **Résumé**

Be sure to include employment history and educational background, with emphasis on any experiences in teaching or work that would enhance your abilities to teach adolescents

- **Application Evaluation Form**

Fill out and submit the ACET Applicant Evaluation registration form including non-refundable \$60.00 fee, payable by credit card. (If you have submitted an application within the past three years, this form is NOT required.)

(Application instructions continued on next page)

Part III. Items to request for separate submission

The following items are to be sent directly from the source to the program as stated below:

- **Basic Skills Scores** (SAT/ACT/GRE/Praxis I/Praxis Core)
NOTE: **Copies** of student score reports are also acceptable for the above item **ONLY**
- **Praxis Subject Assessment OR ACTFL Scores** as required
- **Official college transcripts OR official evaluations of international transcripts** from one of the [MSDE approved agencies](#).
- **Two references** from former/current employers (Use [ACET Reference Form](#).)

All items should be submitted to

**ACET Program
Montgomery College
51 Mannakee Street, SV 406B
Rockville, MD 20850**

Or electronically to

ACET@montgomerycollege.edu

**For more information, please visit our website
at www.montgomerycollege.edu/ACET**