

**MONTGOMERY COLLEGE**

# **ESL**

**NONCREDIT**

Course Schedule | Spring 2025



ESL Noncredit offers courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. ESL courses range from beginning through advanced levels.

Workforce Development and Continuing Education

[montgomerycollege.edu/wdce](http://montgomerycollege.edu/wdce) | 240-567-5188



# English as a Second Language (ESL) at Montgomery College

## Is this the right program for you?

There are three ESL Programs for adult learners whose first language is not English.

<p><b>AEBSCC</b>                      Adult ESOL and Basic Skills for College and Careers program                      Most Basic</p>	<p><b>ESL</b>                      Noncredit                      (Formerly American Pre-Academic and Professional ESL program)</p>	<p><b>ELAP</b>                      English Language for Academic Purposes Program (Academic English)                      Most Advanced</p>
<p><b>Adult ESOL (AELG) is for you if you want:</b></p> <ul style="list-style-type: none"> <li>• English for life, work, and the community</li> <li>• to learn to read in English</li> <li>• basic skills development</li> <li>• English to prepare for specific jobs or job-training programs in healthcare, customer service, building trades, and technology</li> </ul> <p><b>AEBSCC programs also offer:</b></p> <ul style="list-style-type: none"> <li>• computer literacy classes</li> <li>• preparation classes for a high school diploma</li> <li>• preparation for the US Citizenship test</li> <li>• ESL and job training for refugees and asylees</li> </ul>	<p><b>This program is for you if you want:</b></p> <ul style="list-style-type: none"> <li>• to work on your reading, writing, grammar, vocabulary, listening, and speaking skills</li> <li>• help in building a strong foundation for academic English</li> <li>• to improve your English to prepare for a placement test</li> <li>• to take a TOEFL preparation course</li> </ul>	<p><b>This program is for you if you want:</b></p> <ul style="list-style-type: none"> <li>• classes that focus on English for academic purposes</li> <li>• to study for a degree and take some credit courses while working on your English language skills within an academic context</li> <li>• classes higher in level than most courses in the other two English language programs</li> </ul>
<p><b>Placement test:</b>                      CASAS tests or other tests                      Depending on the class or program, there may be additional entrance requirements</p>	<p><b>Placement test:</b>                      ESL Assessment (ESLA) or                      MC ESL Guided Placement</p>	<p><b>Placement test:</b>                      MC ESL Guided Placement</p>
<p><b>Locations:</b>                      Many sites throughout Montgomery County</p>	<p><b>Locations:</b>                      Rockville Campus and                      Takoma Park/Silver Spring Campus</p>	<p><b>Locations:</b>                      Germantown, Rockville, and                      Takoma Park/Silver Spring Campus</p>
<p><b>Tuition?</b>                      Most are free—varies by program and class</p>	<p><b>Tuition?</b>                      Yes</p>	<p><b>Tuition?</b>                      Yes                      Financial aid may be available</p>

# How to Register for Classes

## New Students

If you wish to take classes, you must take the ESL Assessment Test or go through the MC ESL Guided Placement process. Test dates for the ESL Assessment Test are listed below. No appointment is necessary for the test. Test results and placement information are given by appointment.

## Returning Students

You must register in person based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass a class with a grade of A or B after 3 tries, you cannot take it again without special permission.

## Degree-Seeking Students

If you went through the MC ESL Guided Placement process and placed into ESL Noncredit, call 240-549-2691 or email us at [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu). If you already have a placement, you can register in person at one of the registration locations. You do not need to contact us, but you can if you have a question.

## Disability Services

If you need support services due to a disability in order to take a placement test, you must contact Natalie Martinez at 240-567-4118. You must do this at least two weeks before the test date in order to ensure timely services.

**If you are interested in the credit program, call 240-567-5000 for more information.**

**Remember...you MUST register in person.**

**You CANNOT register on-line, by fax, or by mail.**

## Testing for New Students

### Rockville Campus

Please come to Room 220 on the 2nd floor of the Campus Center Building at one of the following times:

<b>Monday</b>	<b>12/16</b>	<b>12:00 p.m.</b>
<b>Tuesday</b>	<b>1/7</b>	<b>6:30 p.m.</b>
<b>Monday</b>	<b>1/13</b>	<b>10:00 a.m.</b>
<b>Wednesday</b>	<b>1/15</b>	<b>6:30 p.m.</b>
<b>Tuesday</b>	<b>1/21</b>	<b>10:00 a.m.</b>

### Takoma Park/Silver Spring Campus

If you want to take classes in TP/SS, you can take the test in Rockville.

### The test takes about two hours.

You will be asked to come back another day to get your test results and course placement level.

**For safety and security reasons, please do not bring children. Alternatively, you can bring another adult to supervise your children.**

**Do not come to testing if you are sick.**

## Registration Locations

### You must have a placement form to register.

You may register any time before classes begin. Courses are first-come, first served. Register early to make sure there is space in the course.

### Register at one of the following locations:

- **Rockville Campus:**  
220 CC (Campus Center Building)
- **Takoma Park/Silver Spring Campus:**  
230 CF (Cafritz Foundation Arts Center)
- **Germantown Campus:**  
241 and/or 243 HS (Humanities and Social Sciences)
- **Gaithersburg Training Center:**  
Room 400

**Students MUST register IN PERSON.**

# ESL Program Information

## What classes do you want to take?

### Pre-Academic ESL



In these classes you will work on reading, writing, and grammar skills. You will build your grammar foundation, learn reading strategies, build vocabulary, develop ideas in writing, and learn to edit your work. You will also learn about American academic culture.

**You should take classes in this track if you—**

- Want to take credit classes in the future; or
- Want to improve your job prospects; or
- Want to work on your reading and writing skills for your job.

### Pre-Academic ESL Courses

Reading & Writing 1  
Reading & Writing 2  
Writing 3  
Reading & Writing 3  
Writing 4  
Writing 5  
Reading & Writing 4  
Reading & Writing 5  
TOEFL Preparation

### General Communication



In these classes you will work on the ability to communicate in everyday, social, academic, and professional situations within American culture. You will build fluency in speech and listening comprehension. You will develop vocabulary and pronunciation skills.

**You should take classes in this track if you—**

- Need to improve your verbal skills to support your academic goals; or
- Are not planning on taking credit classes in the future, but want to improve listening and speaking skills in English.

### General Communication Courses

Communication Skills 1  
Communication Skills 2  
Communication Skills 3  
Communication Skills 4  
Communication Skills 5  
Conversation Workshop  
Pronunciation  
Discussing Issues

### Occupational ESL Courses

Communication Skills for Professionals  
ESL for Healthcare  
Pronunciation for Professionals  
Writing for Professionals

**NOTE: Not all courses are offered every semester. Please see schedule for current course offerings.**

### ESL Placement Offices

#### Rockville Campus

Room 204A Campus Center Building (CC)  
Phone or Text: 240-549-2691  
E-mail: [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu)

#### Takoma Park/Silver Spring Campus

Suite 230 - Customer Service  
Cafritz Foundation Arts Center (CF)  
Phone: 240-567-5611  
E-mail: [ESL-Takoma@montgomerycollege.edu](mailto:ESL-Takoma@montgomerycollege.edu)



## General Communication Courses

### Communication Skills 2

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

**Course: ESL321 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 33621 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

CRN#: 34115 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

### Communication Skills 3

Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

**Course: ESL331 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 33633 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

CRN#: 33634 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

#### Online: Structured Remote

CRN#: 33635 24 Sessions M W  
2/3-4/30 7-9 p.m.  
No class 3/17, 3/19



### Communication Skills 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

**Course: ESL341 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 33654 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

CRN#: 33655 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

#### Online: Structured Remote

CRN#: 33657 24 Sessions M W  
2/3-4/30 7-9 p.m.  
No class 3/17, 3/19

### Communication Skills 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

**Course: ESL351 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 33675 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

CRN#: 34119 24 Sessions M W  
2/3-4/30 12:30-2:30 p.m.  
No class 3/17, 3/19

#### Online: Structured Remote

CRN#: 33676 24 Sessions M W  
2/3-4/30 7-9 p.m.  
No class 3/17, 3/19

### Pronunciation

Learn to better understand spoken English and to be better understood when speaking. Learn how to recognize and produce basic sound patterns of English. TWA

**Course: ESL300**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 33616 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.  
No class 3/18, 3/20

#### Online: Distance Learning

CRN#: 33617  
2/5-5/6 Online 24/7

## Pre-Academic Courses

### Reading & Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL320 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Rockville Campus

CRN#: 33618	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33619	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33620	27 Sessions	T R
2/4-5/13	6:30-9 p.m.	
Last class on 5/13 meets 6:30.-9:30 p.m.		
No class 3/18, 3/20		

### Reading & Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL330 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Rockville Campus

CRN#: 33622	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33623	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33628	27 Sessions	T R
2/4-5/13	6:30-9 p.m.	
Last class on 5/13 meets 6:30-9:30 p.m.		
No class 3/18, 3/20		
CRN#: 33627	27 Sessions	T R
2/4-5/13	9:30-12 p.m.	
Last class on 5/13 meets 9:30 a.m.-12:30 p.m.		
No class 3/18, 3/20		
CRN#: 33629	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	
CRN#: 33630	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	

#### Takoma Park/Silver Spring Campus

CRN#: 33625	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	

#### Online: Structured Remote

CRN#: 33626	27 Sessions	M W
2/3-5/12	6:30-9 p.m.	
Last class on 5/12 meets 6:30-9:30 p.m.		
No class 3/17, 3/19		

### Reading & Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL340 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Rockville Campus

CRN#: 33639	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33640	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33641	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33646	27 Sessions	T R
2/4-5/13	6:30-9 p.m.	
Last class on 5/13 meets 6:30-9:30 p.m.		
No class 3/18, 3/20		
CRN#: 34117	27 Sessions	T R
2/4-5/13	6:30-9 p.m.	
Last class on 5/13 meets 6:30.-9:30 p.m.		
No class 3/18, 3/20		
CRN#: 33644	27 Sessions	T R
2/4-5/13	9:30-12 p.m.	
Last class on 5/13 meets 9:30 a.m.-12:30 p.m.		
No class 3/18, 3/20		

CRN#: 33648	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	
CRN#: 33649	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	
CRN#: 33650	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	

#### Takoma Park/Silver Spring Campus

CRN#: 33642	34 Sessions	M T W R F
1/27-3/13	9:30-11:30 a.m.	
CRN#: 33653	34 Sessions	M T W R F
3/25-5/9	9:30-11:30 a.m.	

#### Online: Structured Remote

CRN#: 33643	27 Sessions	M W
2/3-5/12	6:30-9 p.m.	
Last class on 5/12 meets 6:30 p.m.-9:30 p.m.		
No class 3/17, 3/19		
CRN#: 34116	27 Sessions	M W
2/3-5/12	6:30-9 p.m.	
Last class on 5/12 meets 6:30.-9:30 p.m.		
No class 3/17, 3/19		

## Reading & Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL350 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

### Rockville Campus

CRN#: 33663 34 Sessions M T W R F  
1/27-3/13 9:30-11:30 a.m.

CRN#: 33664 34 Sessions M T W R F  
1/27-3/13 9:30-11:30 a.m.

CRN#: 33671 27 Sessions T R  
2/4-5/13 6:30-9 p.m.

Last class on 5/13 meets 6:30-9:30 p.m.  
No class 3/18, 3/20

CRN#: 33672 34 Sessions M T W R F  
3/25-5/9 9:30-11:30 a.m.

CRN#: 33673 34 Sessions M T W R F  
3/25-5/9 9:30-11:30 a.m.

CRN#: 34118 34 Sessions M T W R F  
3/25-5/9 9:30-11:30 a.m.

### Takoma Park/Silver Spring Campus

CRN#: 33674 34 Sessions M T W R F  
3/25-5/9 9:30-11:30 a.m.

### Online: Structured Remote

CRN#: 33665 27 Sessions M W  
2/3-5/12 6:30-9 p.m.

Last class on 5/12 meets 6:30-9:30 p.m.  
No class 3/17, 3/19

CRN#: 33670 27 Sessions T R  
2/4-5/13 9:30-12 p.m.

Last class on 5/13 meets 9:30 a.m.-12:30 p.m.  
No class 3/18, 3/20

## Writing 3

Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL332 40 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

### Rockville Campus

CRN#: 33636 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33637 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33638 20 Sessions M W F  
3/26-5/9 9:30-11:30 a.m.

## Writing 4

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL342 40 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

### Rockville Campus

CRN#: 33659 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33660 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33662 20 Sessions M W F  
3/26-5/9 9:30-11:30 a.m.

### Online: Structured Remote

CRN#: 33658 20 Sessions M W  
2/3-4/16 7-9 p.m.

No class 3/17, 3/19

## Writing 5

Review writing and editing of well-developed paragraphs. Introduction to writing a multi-paragraph essay. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL352 40 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

### Rockville Campus

CRN#: 33678 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33679 20 Sessions T R  
2/4-4/17 12:30-2:30 p.m.

No class 3/18, 3/20

CRN#: 33680 20 Sessions M W F  
3/26-5/9 9:30-11:30 a.m.

### Online: Structured Remote

CRN#: 33677 20 Sessions M W  
2/3-4/16 7-9 p.m.

No class 3/17, 3/19

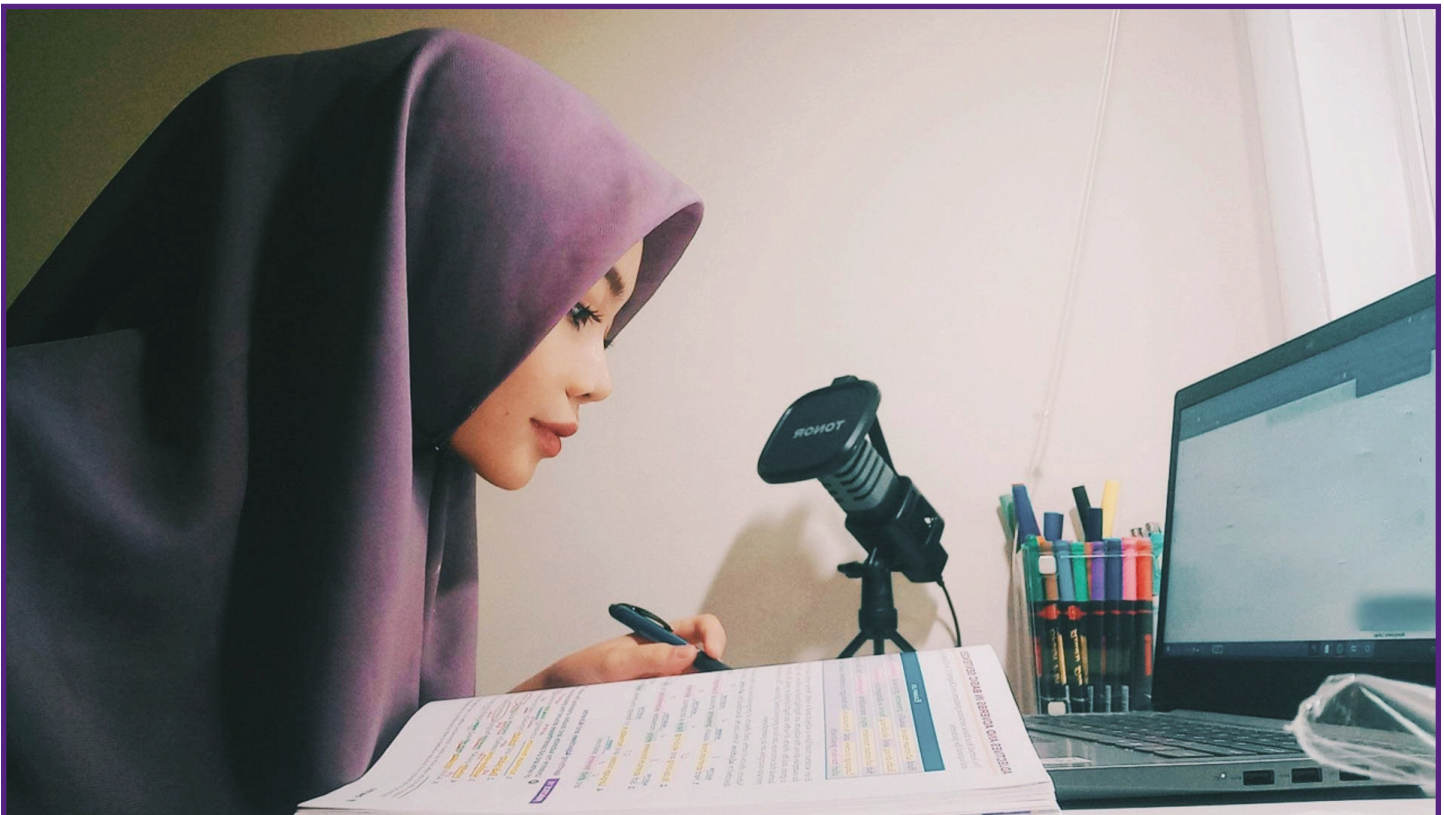
## Benefits of Being a Student in the ESL Program

When you register for one of our classes, you can:

**Use our Computer Lab in Rockville (CC-211) for FREE**

**In the lab you can:**

- Use English language learning websites and software
- Use websites for textbooks we are currently using in classes
- Get practice opportunities for the College's placement test for credit classes
- Use Microsoft 365 and internet browsers
- Find other resources for English practice
- Au pairs can accumulate hours in addition to the hours gained through coursework while enrolled (3 lab hours = 1 classroom hour)



## MORE Benefits of Being a Student in the ESL Program

### Get a student ID card

Having this card with a current semester registration sticker lets you:

- Take Ride-On buses FREE within Montgomery County 24 hours a day, 7 days a week
- Ride the MC shuttle between campuses (spring and fall semesters only)
- Check out Montgomery College Library books
- Use Montgomery College swimming pools



Go to the website for directions on getting a student ID card after registering:

<https://www.montgomerycollege.edu/admissions-registration/student-resources/student-id-cards.html>



# ESL Faculty Roster

**Lucy Alton**

MSEd TESOL, Shenandoah University

**Fernanda Aragone**

MA, American University; MA inTEFL, Argentina

**Caroline Barry**

Diploma in TEFL, i-to-i, Ireland.

**Kara Blank-Gonzalez**

M.Ed, University of Maryland

**Patricia Bone**

M.Ed, University of Maryland

**Philip Bonner**

MS. in Education, Johns Hopkins University

**Brock Brady**

MA in TESOL, Portland State University

**Livia Cascao**

MA in TESOL/MA in Education, West Virginia University

**Vani Chauhan**

MA in TESOL, American University

**Kelly de Albuquerque Mendonca**

MA in TESOL, American University

**Rose Debenedetti**

MA in ESL, National Teachers College, Buenos Aires, Argentina

**Agnes Dodge**

MA in Linguistics, Universidade Estadual do Ceara, Fortaleza, Brazil

**Maureen A. Dunn**

MA in TESOL, School for International Training, Brattleboro, VT

**Miryong Galen**

MA in TESOL, Southern Illinois University at Carbondale

**Michael Grez**

MA in Applied Linguistics and TESOL, Newcastle University, UK

**Melissa Hauptman**

MA in TESOL, American University

**Stacey Meledandri**

M.Ed in TESOL, University of Maryland

**Emma Muñoz**

PhD in Linguistics, Georgetown University

**Linda Neuman**

MA in TESOL, University of Maryland, Baltimore County

**Domingo Nieves**

MA in TESOL, American University

**Ghaida Shamsan**

MA, TESOL, University of Minnesota

**Tiffany Shao**

MA in TESOL, American University

**Rositsa A. Shtereva**

MA in TESOL, Loyola University Maryland

**Nick Smiley**

M.Ed. in TESOL, University of Maryland

**Leigh Sours**

MA in TESOL, American University

**Albert VanLanduyt**

MA in Applied Linguistics and TESL Certificate, George Mason University

**Claire Wall**

MA in TESOL, American University

**Gayle Weisbaum**

MA in TESOL, University of Maryland, Baltimore County

**Jason A. Youngkin**

MA in TESOL California State University

**Miriam Zemen**

MA in TESOL, American University

## Tips for Taking Our Online Classes

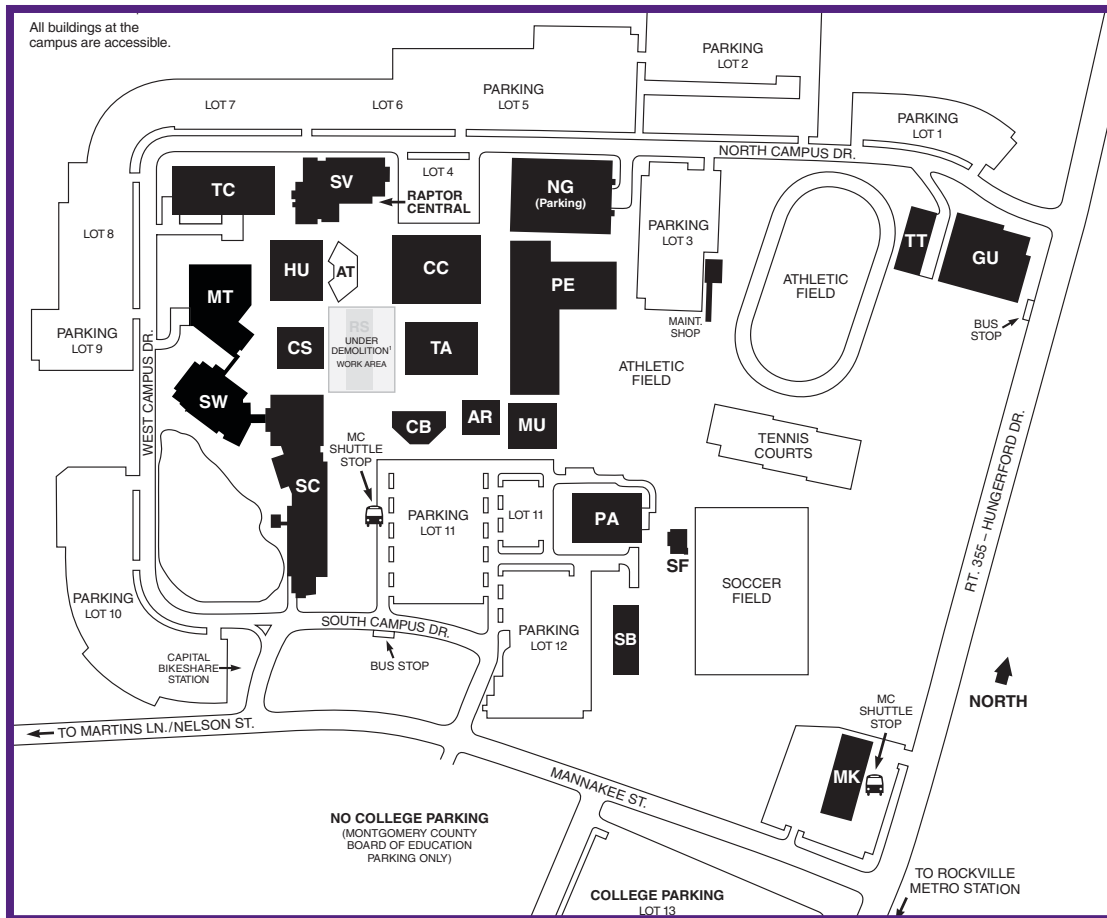
- You will receive the Zoom link from your instructor 24 hours before class begins.
- You must have reliable internet service and a computer or tablet from which you can access Zoom, email and other websites.
- Do NOT plan to take online classes only with your phone.
- If you do not hear from your instructor 24 hours before class begins, contact us at [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu).

# Montgomery College Rockville Campus

51 Mannakee Street  
Rockville, MD 20850  
240-567-5000

## Directions

Take I-270 to Route 28 West (Montgomery Avenue/Rockville). Turn left onto Nelson Street, go to first traffic light and turn left onto Mannakee Street. The campus is 1 and a 1/2 blocks on the left. Campus is also accessible from the Shady Grove Metro station via the Ride-On bus.



## Rockville Campus Legend of Buildings (as of July 2021)

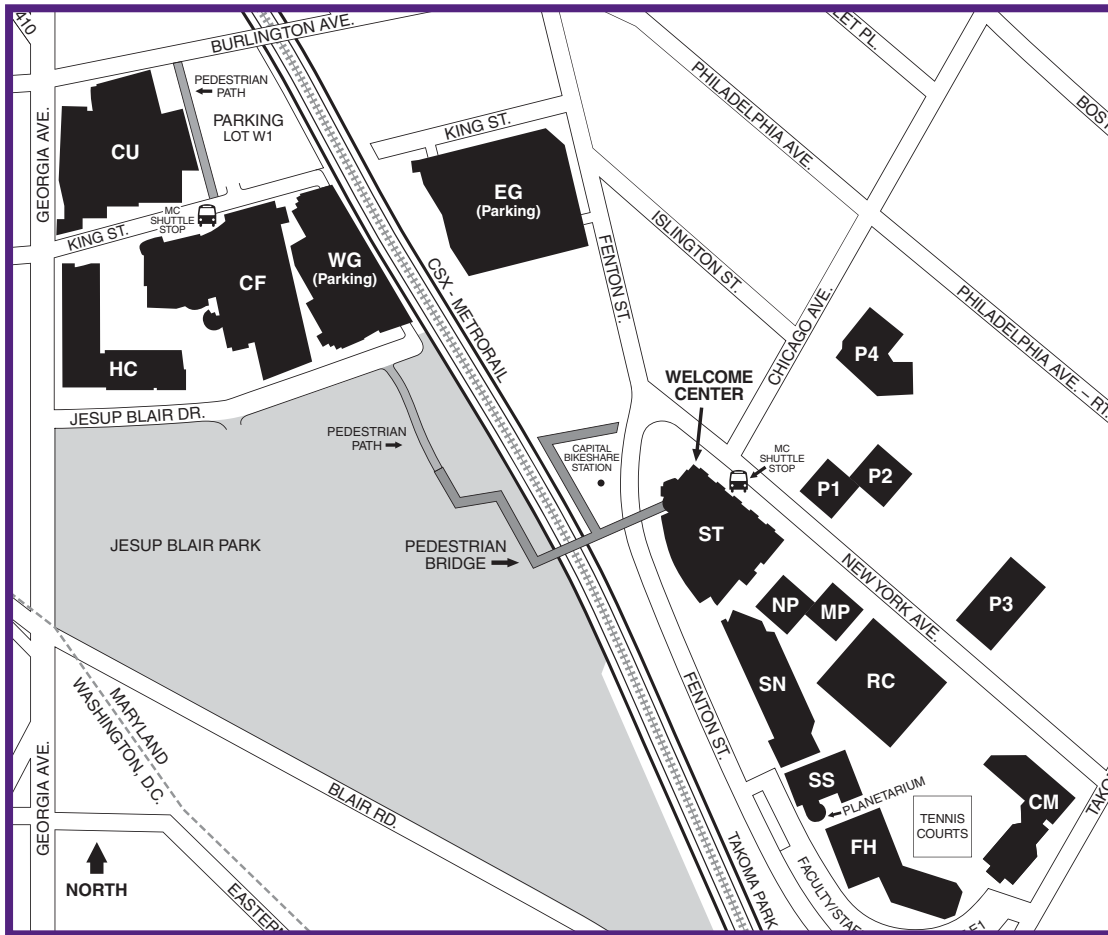
AR	Paul Peck Art Building	SC	Science Center
AT	Amphitheatre	SV	Student Services Building
CB	Counseling/Advising Building (Security Office)	SW	Science West Building
<b>CC</b>	<b>Campus Center (Bookstore, Cafeteria, WDCE)</b>	TA	Theatre Arts Building
CS	Computer Science Building	TC	Technical Center
GU	Gudelsky Institute	TT	Interim Technical Training Center
HU	Humanities Building		
MK	Mannakee Building		
MT	Macklin Tower		
MU	Music Building		
PA	Robert E. Parilla Performing Arts Center		
PE	Physical Education Center		
SB	South Campus Instruction Building (Welcome Center)		

# Montgomery College Takoma Park/Silver Spring Campus

7600 Takoma Avenue  
Takoma Park, MD 20912  
240-567-1300

## Directions

Take I-495 East or West to Exit 31B, Georgia Avenue South (Route 97). Continue south on Georgia Avenue past the Colesville Road (Route 29) intersection. Following the signs for Montgomery College, turn left onto Sligo Avenue. Follow Sligo Avenue to Fenton Street to the traffic light; turn right. Continue on Fenton Street to the traffic light at Philadelphia Avenue (Route 410); turn left. The campus is on the right. The campus is also accessible from the Silver Spring and Takoma Park Metro Stations, local Ride-On buses, and the Metrobus.



## Takoma Park/Silver Spring Campus Legend of Buildings (as of January 2016)

<b>CF</b>	<b>The Morris and Gwendolyn Cafritz Foundation Arts Center</b>	P1	Pavilion One
CM	Catherine F. Scott Commons	P2	Pavilion Two
CU	Cultural Arts Center	P3	Pavilion Three
DC	Child Care Center	P4	Pavilion Four
EG	East Garage (Parking)	RC	Resource Center
FH	Falcon Hall (Physical Education)	SN	Science North Building
HC	Health Sciences Center	SS	Science South Building (Planetarium)
MP	Mathematics Pavilion	ST	Charlene R. Nunley Student Services Center (Cafeteria, Security Office)
NP	North Pavilion	WG	West Garage (Parking)

## FAQs (Frequently Asked Questions)

### **Can I take your classes if I don't know any English at all?**

If you have never studied English and cannot speak or write at all, you should first take Adult ESOL classes at Montgomery College. Please visit [www.montgomerycollege.edu/wdce/aelg](http://www.montgomerycollege.edu/wdce/aelg) for more information.

### **Do I need to register for the ESL Assessment (ESLA) test?**

Please call 240-549-2691 or email us at [esl-rockville@montgomerycollege.edu](mailto:esl-rockville@montgomerycollege.edu).

### **Does it cost anything to take the test?**

No. The test is free.

### **What will I be tested on?**

The test has two parts: Part 1 is a 2-hour assessment on grammar, vocabulary, reading and writing. Part 2 is an oral interview.

### **Will I receive my test results immediately?**

No. You will come back for an appointment with a advisor who will give you your test results as well as an oral interview. We will also discuss options for classes with you. You should bring your visa information and payment to the advising appointment if you would like to register for a class at that time.

### **How long are the test results valid?**

They are valid for two years. However, if you think your English language level has changed, you should discuss this with a advisor.

### **Is the ESL Assessment (ESLA) test the same as the MC ESL Guided Placement?**

No. The ESL Assessment (ESLA) Test is only for placement into the ESL program in WDCE. The MC ESL Guided Placement is for placement into the English Language for Academic Purposes (ELAP) program.

### **If I took the MC ESL Guided Placement, do I need to take the ESL Assessment (ESLA) Test?**

No. If you are placed into the ESL Noncredit program, we will contact you.

### **When should I register for classes?**

After your advising appointment (Part 2), you can register for classes. Register early so that you can get into the classes you want.

### **How long will it take to finish the ESL program?**

There is no simple answer to this question. The answer depends on your English language background and your personal goals.

### **My FAFSA application was approved. Can I use it?**

No. Unfortunately, you cannot use financial aid to pay for classes in our program.



## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.



## Registration Options

Check our website to see if anything has changed:  
<https://www.montgomerycollege.edu/wdce/esl>.

You must register in person at one of the registration locations by 11:59 p.m. the day before the class begins. If you cannot, you must contact the ESL Placement Office at 240-549-2691 or [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu).

### Gaithersburg Business Training Center

12 S. Summit Ave., Room 400,  
8:30 a.m.–9 p.m. (M–R)  
8:30 a.m.–4:30 p.m. (F)

### Germantown Campus

Humanities and Social Sciences Building,  
Room 241 and/or 243  
8:30 a.m.–4:30 p.m. (M–F)

### Rockville Campus

220 Campus Center  
8:30 a.m.–7 p.m. (M–R)  
8:30 a.m.–4 p.m. (F)  
8:30 a.m.–12 p.m. (S)

### Takoma Park/Silver Spring Campus

230 Cafritz Foundation Arts Center  
8:30 a.m.–5 p.m. (M–R)  
8:30 a.m.–4:30 p.m. (F)

## Tuition Sponsorship by a Third Party

Each student is individually responsible for all of his/her tuition fees. If a third party such as, but not limited to, a federal, state, or municipal government agency agrees to pay these charges, the student is not relieved of his/her primary responsibility. In the event that such a third party fails to honor its agreement, Montgomery College reserves the right to bill the student directly.

## Scholarships

If the tuition is a financial hardship for you, there is a limited number of scholarships available. Please contact the Educational Opportunity Center at 240-567-5644.

## Tuition Waiver

Only noncredit courses designated “TWA” tuition waiver applies in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

**Senior Tuition Waiver:** Maryland residents 60 years or older by the start date of the class may have tuition waived.

**Disability Tuition Waiver:** This waiver has been reinstated. Please go to [montgomerycollege.edu/wdce/register/disabilitywaiver.html](https://www.montgomerycollege.edu/wdce/register/disabilitywaiver.html).

**National Guard Tuition Waiver:** If you are currently a member of the Maryland National Guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the Adjutant General’s office.

## Residency Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

- A. Students attending Montgomery College will pay tuition according to their residency.
- B. To qualify for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period not less than three months prior to the first regularly scheduled class for the semester.
- C. The domicile of a person registering in a noncredit course at Montgomery College shall be considered as ‘a person’s permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.’

## Transfer Policy

Students are generally not allowed to transfer to another course or course section once the course begins. Students with transfer requests should speak to an ESL advisor in Rockville or Takoma Park. In order to balance enrollment at the beginning of the course, the program may transfer students between course sections that meet at the same times.

## Refund Policy

---

Refunds are paid at 100 percent for courses administratively cancelled or dropped on or before the Refund Date printed on your registration confirmation. If you wish to drop a class, you can drop the class through MyMC prior to the class start date, or by completing a Drop Form and submitting it by mail or fax as indicated on the form. Students can also drop a class in person at Customer Service.

ESL students desiring refunds after the refund date must speak directly with an ESL advisor at 240-549-2691, or come to Campus Center 204A, Rockville Campus.

There is a \$25 invalid check fee charged each time a check is returned by a bank, including stop payments. The College reserves the right to refuse registration due to insufficient payment.

## Disability Support Services

---

If you require services due to a disability, please call 240-567-7920 at least three weeks before class starts. This publication is available in alternative formats upon request. Please contact Workforce Development and Continuing Education at 240-567-5188. Please allow four weeks.

## Campus Closure and Inclement Weather Policy

---

The College will always operate on its regular schedule unless otherwise announced. Changes to the College's operational status will be communicated through the college website [www.montgomerycollege.edu](http://www.montgomerycollege.edu), the main phone number 240-567-5000, and the local radio and television stations. Montgomery College has an ALERT system which sends text and e-mail messages to registered users. For further information, please see the College's website or ask your instructor.



## How to Read Course Description

---

### Course Title

**Communication Skills 2**

### Course Description

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

### Course Number

**Course: ESL321**

### Tuition and Fees

\$380 + \$70 fee = \$450; NMR add \$225

### Location

**Rockville Campus**

### CRN Number

CRN#: 33621

### Number of Sessions

24 Sessions

### Days of Week

M W

### Dates

2/3-4/30

### Time

12:30-2:30 p.m.

## Room Numbers

---

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Day Designation

---

M Monday  
T Tuesday  
W Wednesday  
R Thursday  
F Friday  
S Saturday  
U Sunday

## Key to Codes

---

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident

Some classes are offered **Online: Structured Remote**. They are scheduled on specific days and at specific times. Students meet as a class remotely through Zoom.





ESL  
Noncredit  
Spring 2025 Course Schedule

